

Must-Have Soft Skills

To accelerate your impact at work

A mini-course



Thrive At Work

COMPETENT | CONFIDENT | COURAGEOUS

Let's get started

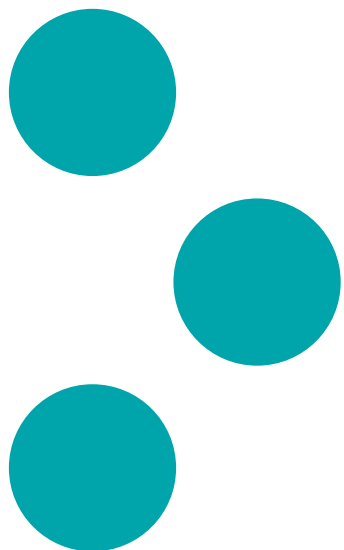
- Introductions
- Intentions



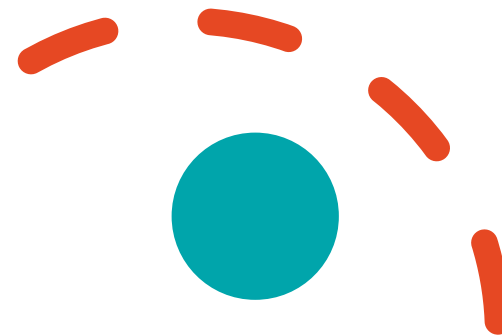


Instructions

- Download the workbook
- Go through the Modules in order
- Take notes in your workbook
- Send any questions to info@thriveatwork.com.au
- Enjoy & learn!



Module 1





The top 3 trends transforming the workplace:

1.

2.

3.



Source: LinkedIn Global Trends Report



Major shift in perception

1. _____
2. _____
3. _____
4. _____

SOFT skills
are the
P_____ skills



Gearing up for the future

1/3

soft-skills intensive
jobs

3%

of all jobs
by 2030

2.1x

faster growth
rate

4%

demand over
supply

Source: Deloitte Access Economics Study

Foundational Soft-Skills



C_____



T_____



C_____



T_____ M_____



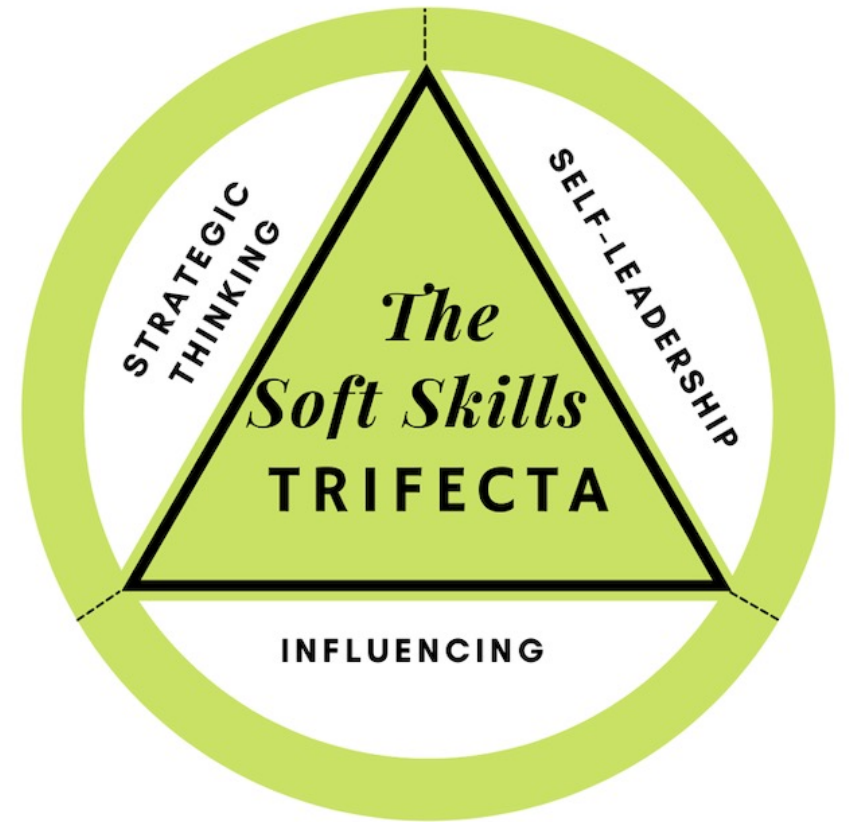
Our Focus...

the SOFT SKILLS
to give you
an DE

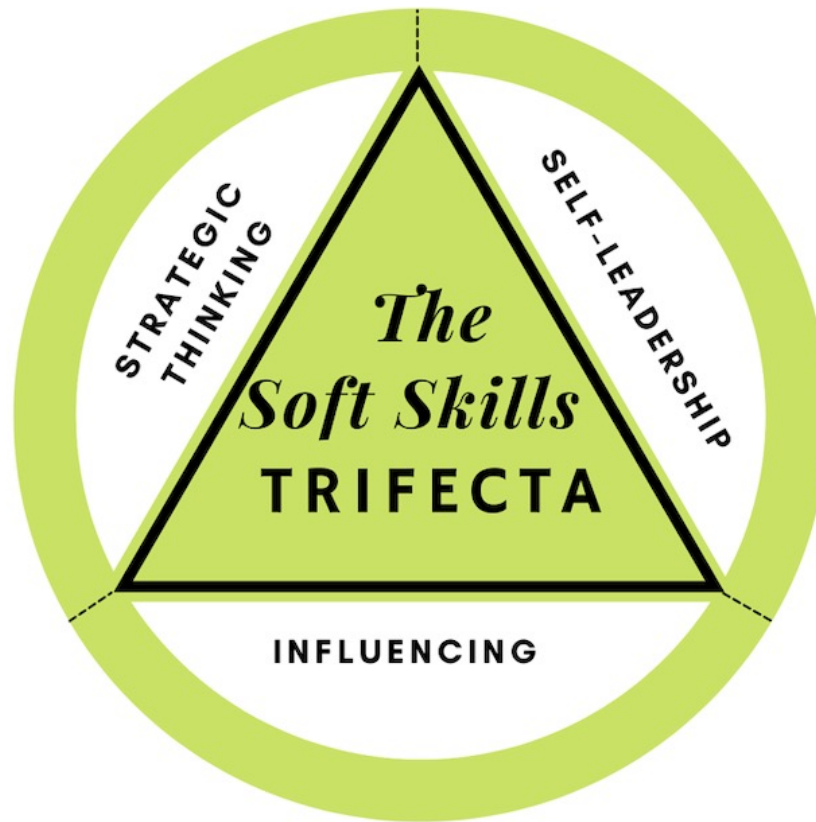


3 must-have Soft Skills

The Soft Skills Trifecta



3.



1.

2.



Mid-career professionals' struggles:

1. Maintaining confidence

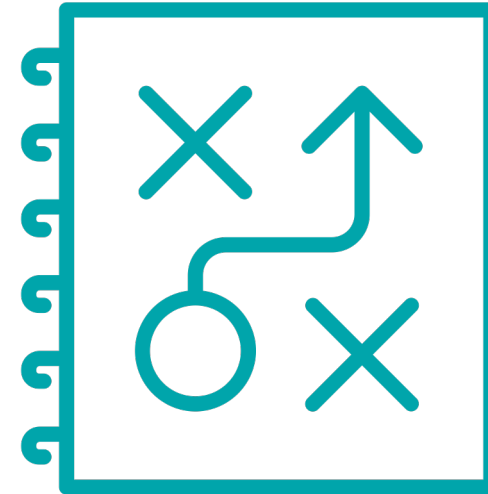
G_____N_____

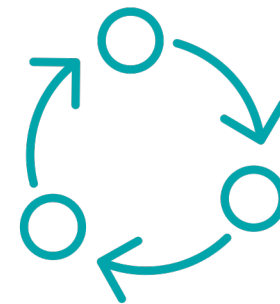
2. Ideas adopted

G_____A_____

3. Standing out

G_____R_____





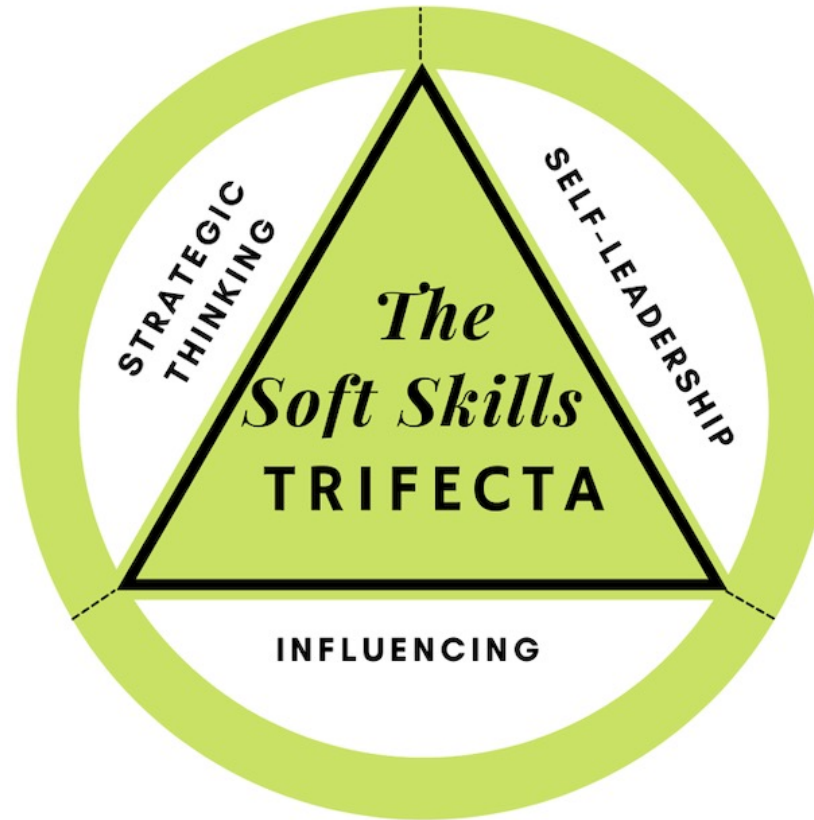
Next Module

The slide features a minimalist design with several decorative elements. In the top-left corner, there are three teal circles of varying sizes. In the top-right corner, there is one teal circle and one orange circle. In the bottom-left corner, there are three orange curved lines of varying lengths. The text 'Module 2' is centered in a large, black, sans-serif font.

Module 2

Re-cap:

3. Strategic
contribution



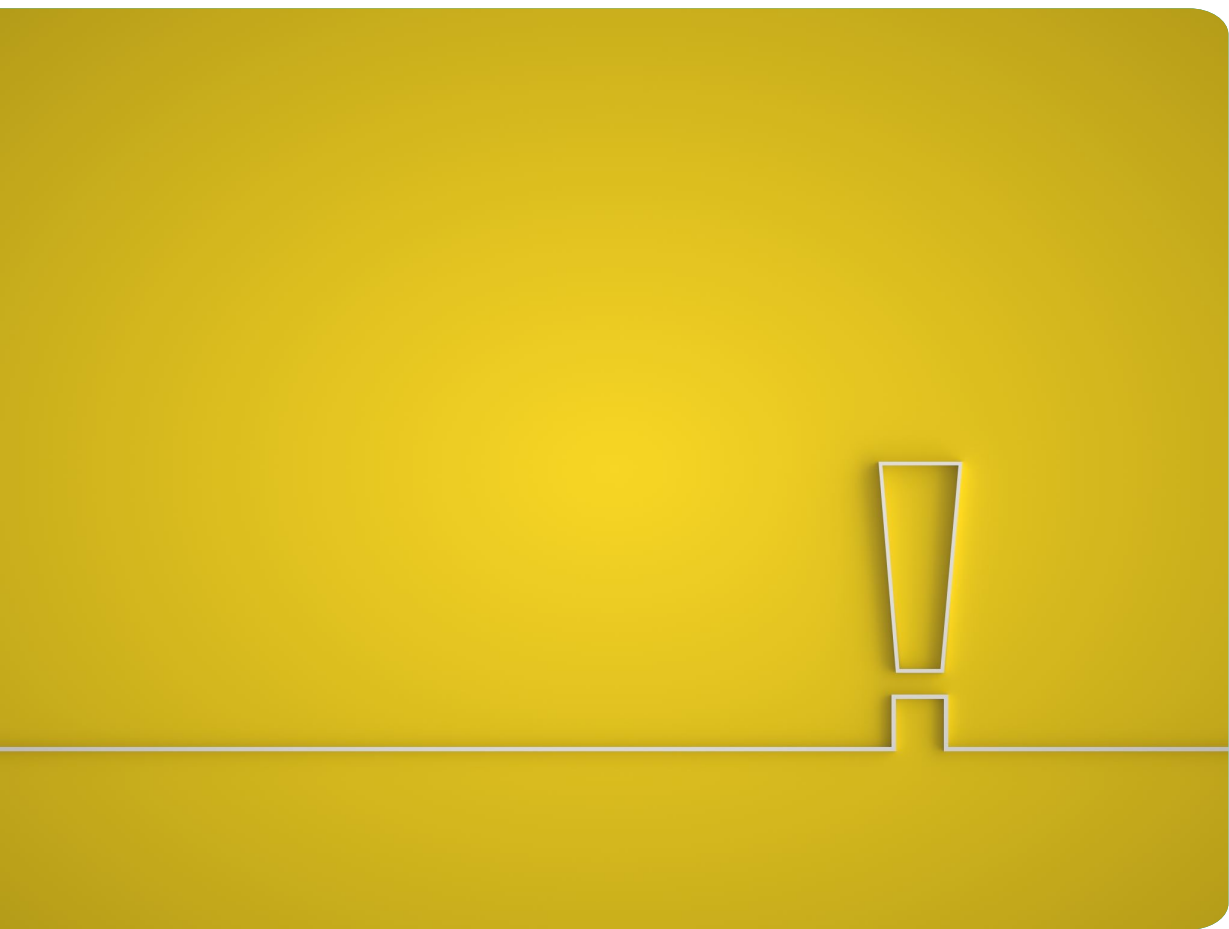
1. Leading
yourself

2.
Impact on
others



What happens when
you
DON'T HAVE
these soft skills?



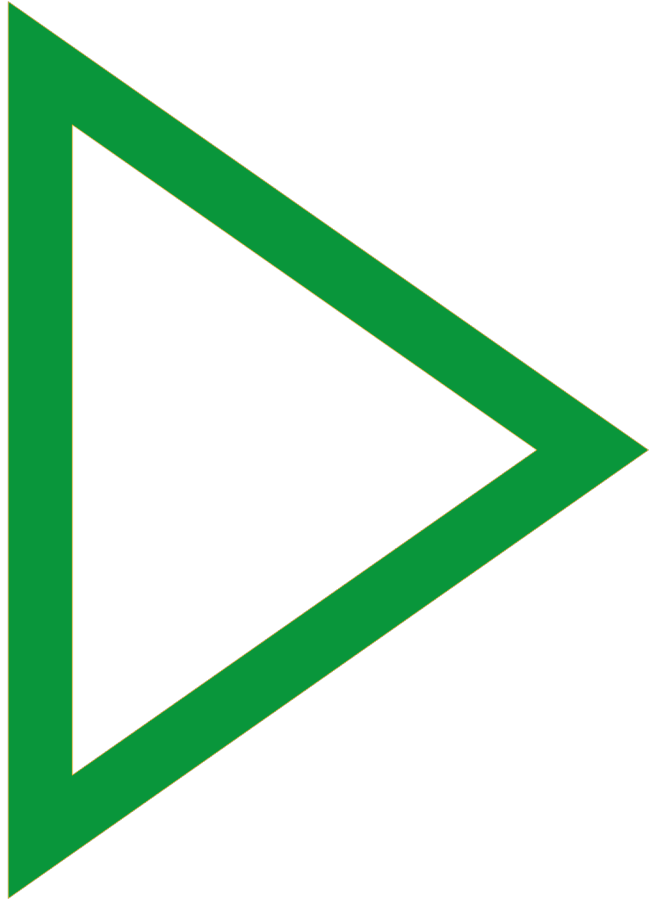


1. F_____


2. R_____

3. C_____






What happens when
you
DO HAVE
these soft skills?



FROM FEAR.....TO U_____ CONFIDENCE
Get N_____

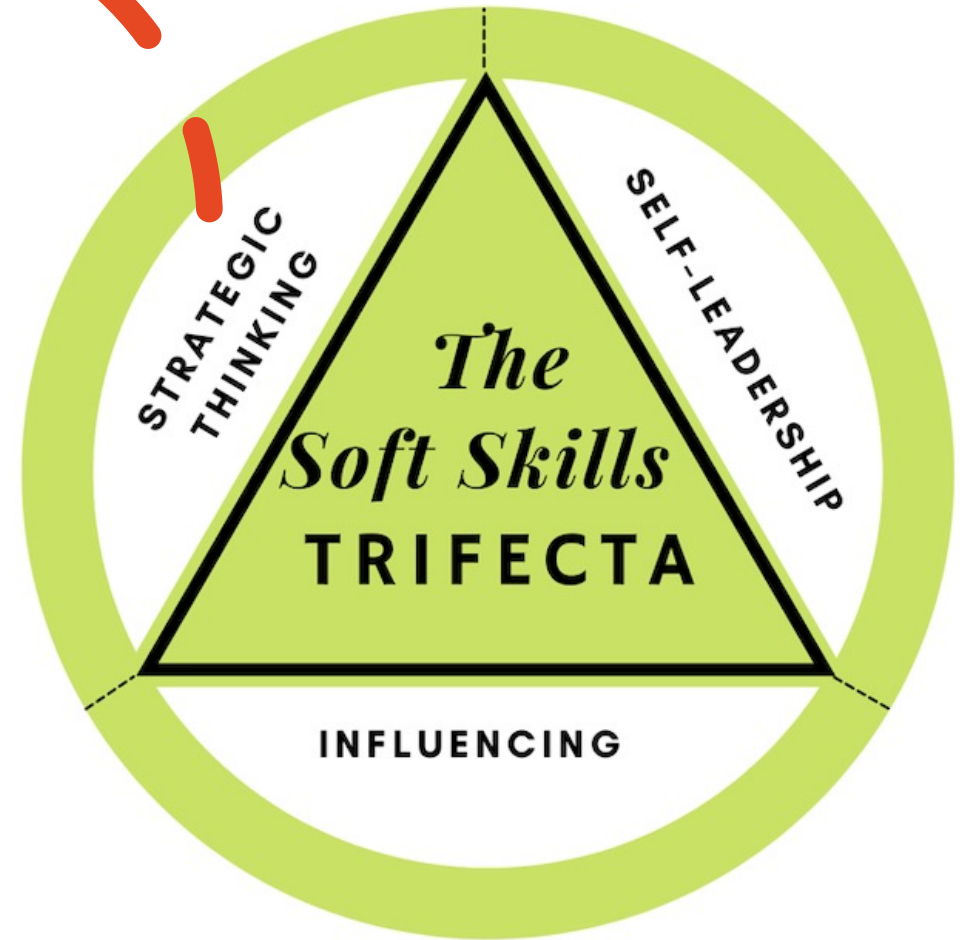
FROM REJECTIONTO P_____ INFLUENCE
Get A_____

FROM CONFUSION...TO S_____ CONTRIBUTION
Get R_____



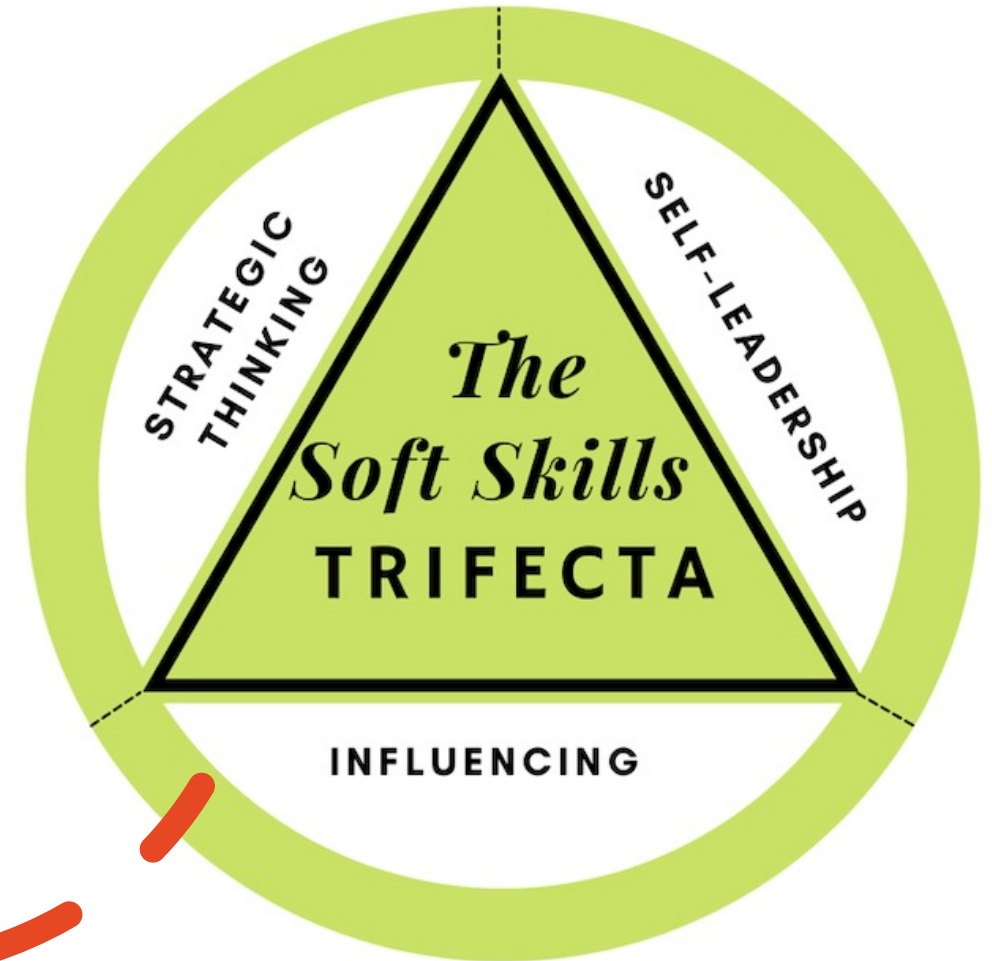
My client Kathy

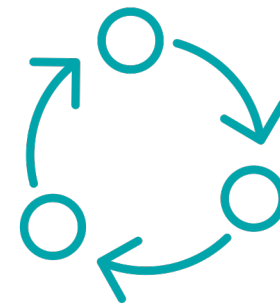
- Finance Manager
- Over 10 years
- Same Organisation
- Passed over for promotions
- Not strategic enough



My client Deb

- Senior Leader
- Confrontational role
- Conflict with senior executives
- Lack of traction
- Told to change her style





Next Module

The slide features a minimalist design with several decorative elements. In the top-left corner, there are three teal circles of varying sizes. In the top-right corner, there is one teal circle and one orange circle. In the bottom-left corner, there are three orange curved lines of varying lengths. The text 'Module 3' is centered in a large, black, sans-serif font.

Module 3

Re-cap:



FROM FEAR.....TO UNSHAKEABLE CONFIDENCE

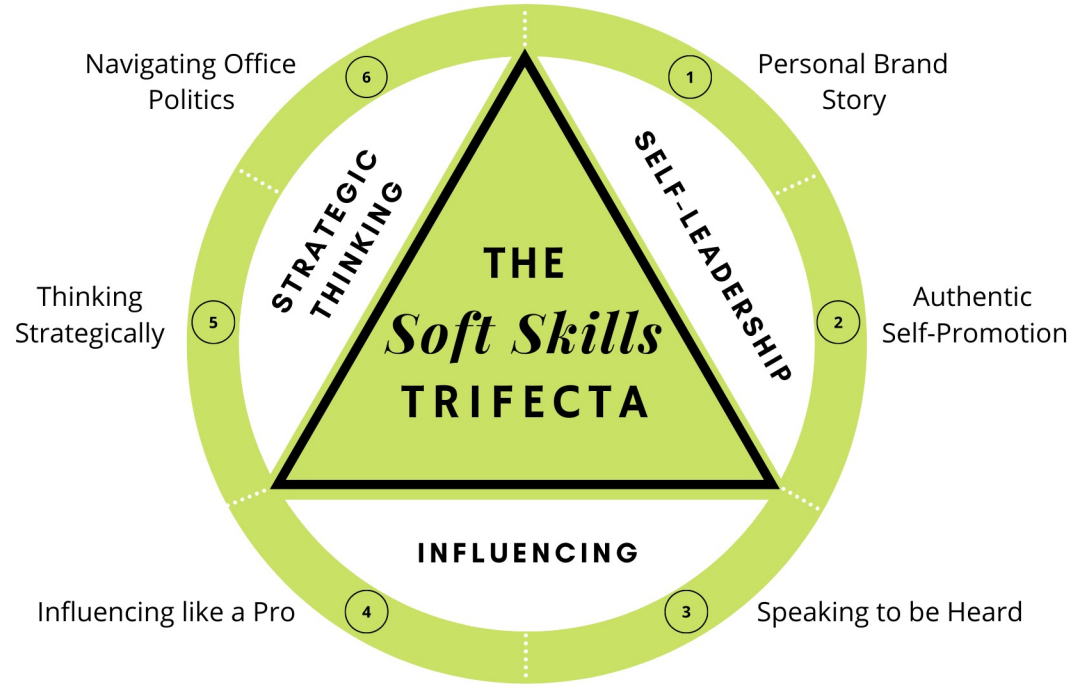
Get Noticed

FROM REJECTIONTO POWERFUL INFLUENCE

Get Appreciated

FROM CONFUSION...TO STRATEGIC CONTRIBUTION

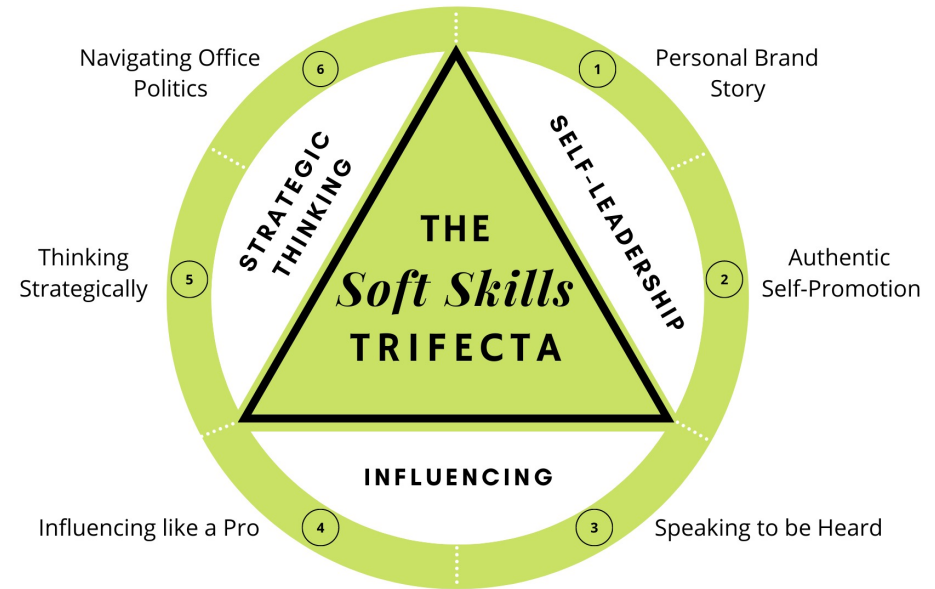
Get Rewarded



The Soft Skills Trifecta... in detail

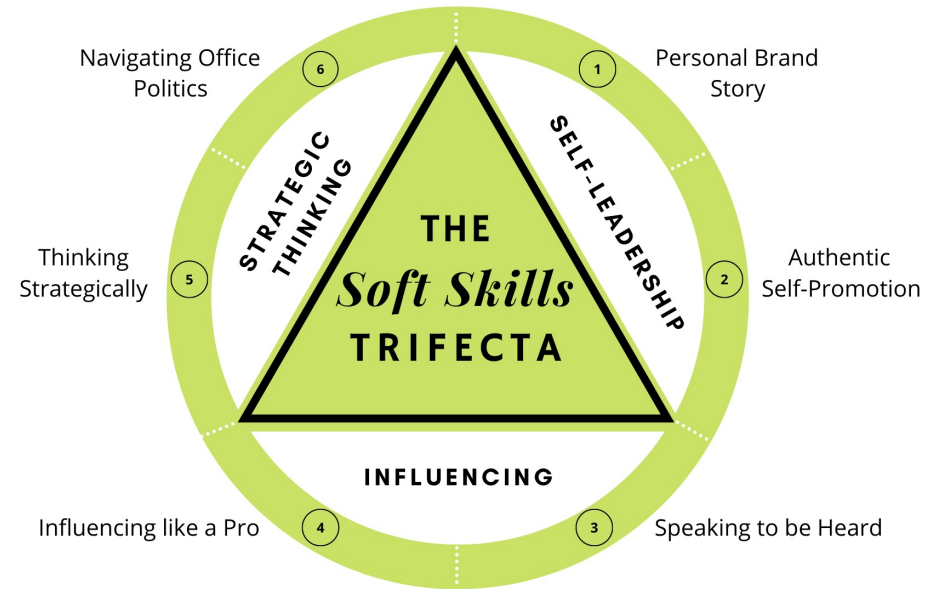
1. Self-Leadership

- P_____ B_____ S_____
- A_____ S_____ -P_____



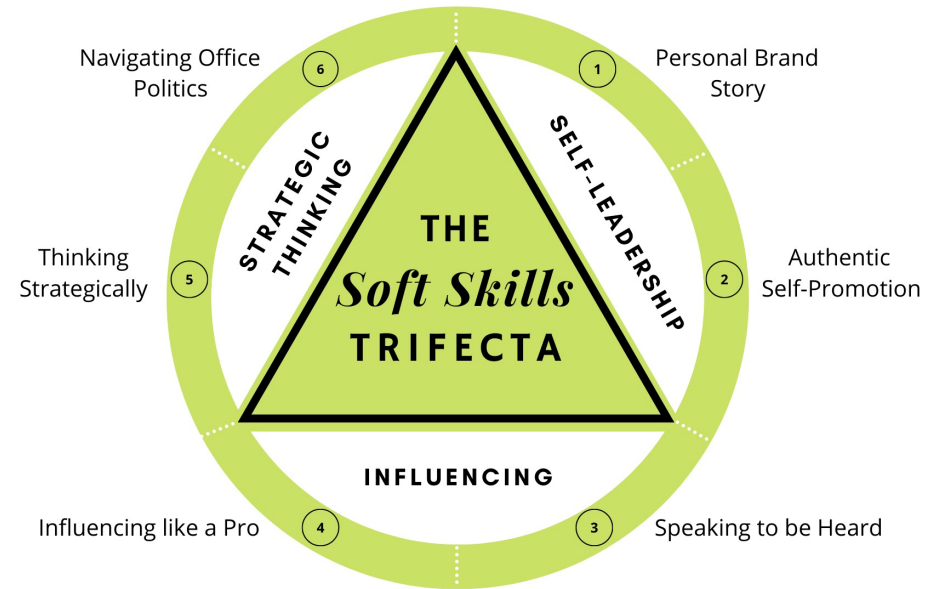
2. Influencing

- S_____ to be H_____
- I_____ like a P_____



3. Strategic Thinking

- T_____ S_____
- N_____ O_____ P_____



So What?



- Bigger challenge
- Next promotion
- More job satisfaction
- Make an impact
- Speak up
- Ideas adopted
- Show up boldly
- Unshakeable confidence



Ultimately



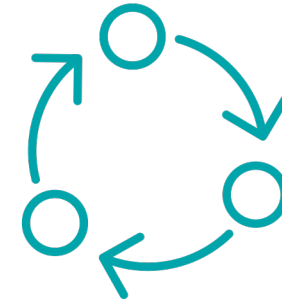
Lower the glass
ceiling



Get into decision
rooms



More work
satisfaction



Join the Soft Skills Bootcamp Waitlist

<https://thriveatwork.com.au/ssbwaitlist>